

Sporle with Palgrave Parish Council

Minutes of a Parish Council meeting

Via Zoom

On Thursday 14th May 2020 at 7.30pm.

Present

Gordon Burrows (Chairman)
Helen Bartley
Helen Dye
Matthew Clark

Kalvin McLeod (Vice-Chairman)
Janis Bevan
John Rodwell

Ed Colman Norfolk County Council
Peter Wilkinson Breckland District Council

Elizabeth Durrant (Clerk)

1. **To receive and consider and vote on accepting apologies for absence.** None
2. **To approve the minutes of the meeting of the council held on the 9th April 2020.**
Proposed by Helen Dye and seconded by John Rodwell.
3. **To record any declarations of interest in any items discussed.** None known.
4. **To receive updates from County and District Councillors.**

Ed Colman - All briefing notes have been forwarded by the Clerk to the Parish Councillors. The County Council have been providing Care Homes with PPE and has restocked the emergency supplies of PPE held by the Council. If anyone knows of a Care Home needing PPE supplies please contact Ed.
County Council will need to review the funding for the year to assist businesses to adapt for the future.

Peter Wilkinson – Daily Breckland Report has been forwarded to the Parish Councillors by the clerk. Queen Elizabeth Hospital has adapted to the pandemic well. There have been 125 deaths across North Norfolk, West Norfolk, Cambridgeshire and Lincolnshire. 200 people have been discharged with 160 still in Queen Elizabeth.

Breckland District Council – is assisting local businesses and funding rate rebates re charities and village hall. Gordon Burrows advised that the Community Centre have applied for this assistance..

5. **To discuss any matters arising from the minutes of the meeting of 9th April 2020 not covered elsewhere on the Agenda.** None.
6. **Policies:**
The Equal Opportunities Policy and the Safeguarding Policy had been circulated prior to the meeting.
The Policies were proposed by John Rodwell and seconded by Helen Dye. Adopted unanimously.
7. **Finance:**
 - a) To approve payments to be made as at Annex A. Proposed by Calvin McLeod, seconded by Janis Bevan and accepted unanimously.
8. **Planning:**
3PL/2020/0401/F- Mill Cottage, Love Lane, Sporle.
After discussion it was proposed that the Parish Council could neither support or object to the planning for the following reasons:-
Very basic plans with no measurements to indicate height and size
No foul water disposal plan shown
9. **COVID-19 Support Group:**

- a) Funding Application. The clerk reported that the application had been successful and that the funds would be paid into the Parish Council Account to be used as outlined in the application.
It was agreed that John Rodwell would approach Mit at the local shop regarding providing an essential food box for those in need. All applications would go through John Rodwell although applicants could approach any of the councillors and details would be forwarded to John. This was to ensure there was a clear audit trail in respect of any of the funds used.
- b) Traffic Light System for Vulnerable Villagers – John Rodwell reported that the traffic light system was now in place and there were 5 different representatives looking after each area and the houses were checked twice a day. Also the postman was checking while he was delivering the post.

10. The Pavilion, Playing field and Playground project:

During the current Lockdown arrangements all work at the Pavilion had been put on hold. The playing field and playground remain closed at this time as per Government Guidelines.

11. Village Maintenance:

- a) Ditch cutting – Work was continuing on the specification for the ditch cutting.

12. SAM2 sign update.

The SAM2 sign had been returned to Caste Acre.

13. To consider correspondence. (All circulated prior to meeting).

- a) A request had been received from the Parochial Parish Council for a donation towards the cost of cutting the grass in the graveyard in 2019/2020 financial year. After discussion and looking at the budget it was agreed to give a donation of £300. The clerk agreed to send a letter with the donation explaining that it would be helpful if the Parochial Parish Council could in future let the Parish Council know by October the estimated costs for the grass cutting so that any donation in regards of this could be discussed at the Precept meeting in November.

14. Date and time of next meeting.

Thursday 11th June, 2020, 7.30pm venue/mode to be confirmed

Meeting closed at 8.25pm

Elizabeth Durrant
Clerk to Parish Council

25th May 2020