

Sporle with Palgrave Parish Council

Minutes of Parish Council meeting

Via Zoom

on Thursday 8th April 2021 at 7.35pm.

Present:

Kalvin McLeod (Chairman)
John Barley
Helen Bartley
Helen Dye

Matthew Clark (Vice Chairman)
Janis Bevan
Gordon Burrows

Councillor Ed Colman - Norfolk County Council
Councillor Peter Wilkinson – Breckland District Council

One Village Resident

Elizabeth Durrant (Clerk)

1. To receive apologies.

All present.

2. To approve the minutes of the meeting of the council held on the 11th March 2021.

Minutes were proposed by Helen Dye and seconded by Janis Bevan. Agreed unanimously.

3. To record any declarations of interest in any items discussed. Under the Breckland Code of Conduct the Chairman disclosed that he had an interest in item 17F on the Agenda.

4. To open the meeting to members of the public.

There was one member of the public who wished to speak on the Children's Playpark. Item 17e on the Agenda, Childrens Playpark was brought forward to enable a comprehensive discussion regarding the childrens playpark. The Parish Council are aware that the Children's Playpark needs updating. The last funding obtained was spent on the new swings and two rockers which amounted to £8,000. There had already been a suggestion from one of the teenagers of the village regarding a skate park, when this was last looked at the costings then were £18,000 plus. Currently funding had been raised to refurbish the Pavilion which is now nearing completion with the proposed extension to follow. There is still some funding from the refurbishment available towards the extension and further fundraising would be raised to enable the extension which would create a club room to be undertaken. There is a possibility for funding under s106 regarding the development of Essex Farm. This is still in the early stages. Clerk would enquire on how much may be available from this and how to apply for it. Other funding opportunities will also be investigated. There is currently a sub committee in respect of the Pavilion which could be extended to include interested members of the community for the children's playpark to ensure there is a cohesive plan to improve the whole area to ensure it meets the needs of the community.

5. To receive updates from County and District Councillors. These have been forwarded to everyone as soon as possible after receipt.

Councillor Ed Colman: Currently in Purdah due to the upcoming election on 6th May. Wished to thank everyone for their support. County Council continuing with the economic recovery programme due to the Pandemic. Parish Council thanked Ed for all his help and support to date.

Councillor Peter Wilkinson: Inspiring Community funding is going to be available. This would enable Parish Councils to apply for funding up to £5,000 for schemes such as play equipment. Funding could be available for the Skate Park from s106 funding with the Essex Farm development. The Budget, which was balanced including a commitment to save £3million over the next 4 years, was passed at March's full Committee Meeting. Some of highlights of the budget are £42 million core funding to businesses to support recovery following Pandemic. £2 million fund to assist business to work in COVID environment. £11 million support for vulnerable families developing aspirations.

Village resident left the meeting at 19:57.

6. To discuss any matters arising from the minutes of the meeting of 11th March 2021 not covered elsewhere on the Agenda. None

7. Finance:

a) To approve payments to be made as at Annex A.

The clerk advised the meeting that it was at this meeting that donations were agreed the following donations had been agreed at the November meeting and the amount now needed to be decided before the payments were agreed.

4x4 Rescue - £60.00

Norfolk Citizens Advice - £100

NARS - £ 50

Sporle Village Magazine - £300

Sporle Singers - £100 - to be set aside until required for insurance.

All payments were proposed by Helen Bartley, seconded by Janis Bevan, approved unanimously.

b) Finance Report- The Council was performing within budget.

c) Pavilion Finance Report, for information only. – Clerk - Noted

d) End of Year Accounts for Parish Council. The clerk reported that these were not finalised at this time as still awaiting the Bank Statement to finalise.

e) End of Year Accounts for Fundraising Account – as above

f) AGAR - the new auditor had been appointed and following the next meeting the paperwork would be finalised and delivered to the new accountant.

8. Policies:

a) Employee Pension Policy. Proposed by Calvin McLeod and seconded by Janis Bevan.

9. Planning:

3PL/2021/0082/HOU Erection of a greenhouse and pergola. 4 Highview, Sporle. APPROVED.

10. Data Protection. There had been no reports under Data Protection.

11. COVID19 Support Group

The group were still operating.

12. Highways

a) Mud on road. Councillor Colman reported that a letter had been written to both land owners re their responsibilities for clearing the mud on the road after each trip.

b) Councillor Colman reported that he had contacted Highways regarding the new road surface and this was scheduled for further remedial work second week of May weather permitting.

c) Councillor Colman had report the overhanging trees on Bunkers Hill to Highways and hopefully this will be looked at in the near future.

13. The Pavilion and Playing field projects:

a) Progress. – No further work had been undertaken due to the lockdown. Hopefully work will restart in April.

b) Playground Annual Inspection. It was noted that there had been no major

c) Signage for the Playing Field/Children's Play Area. It was recommendations. Deferred to next meeting for Parish Councillor to be assigned to carry out weekly checks on the equipment to remain in line with the insurance.

d) Signage required for the Playing field/Childrens Play Park – deferred.

14. Village Maintenance:

a) There had been one tender received. The person who had entered the tender would be approached re the cost of a first cut awaiting any other tenders.

15. Other Village Matters:

a) Illegal traps in gardens. It was believed that there would be a report put in the Village Magazine regarding these. Councillor Wilkinson suggested contacting the Animal Welfare Officer on 01362 858500 or www.animalwardenservice.co.uk

b) Litter Picking - There were no organised groups in the village regarding this.

c) Updating of Parish Notice Board. Concerns had been raised regarding the lack of up to date information on the Parish Notice Board outside the village shop. These had now been addressed.

16. SAM2 sign update.

Both SAM2 signs were currently out in the village. The new one had a narrower band which meant it need to be pointed closer to the road. Clerk to contact Westotec re dating recorder to be fitted.

17. To consider correspondence. (All circulated prior to meeting).

a) 1 million trees in Norfolk.

b) Great British Clean.

- c) One Lottery.
- d) How do you feel about Tourism in your Parish?
- e) Already discussed at beginning of meeting.
- f) Obstruction in Priory Place. The Chairman stated that he had asked a local contractor to cut back his hedge to the boundary line which would widen the pavement, he was still waiting this to be done. He was legally parked.
- g) Complaint re 28 The Street. This was turning into a dumping ground and an environmental and health risk as was attracting rodents.

18. Date and time of next meeting.

**Thursday 13th April 2021, 7.30pm
Sporle Community Centre**

Meeting closed at 9.24pm

Elizabeth Durrant
Clerk to Parish Council

23rd April 2021