

Sporle with Palgrave Parish Council

1st March 2023

Dear Councillor,

Your attendance is required at a **Meeting of the Parish Council** to be held on Thursday 9th March 2023 at 7.30pm. The meeting is to be held in the Community Centre, Sporle with Palgrave.

Members of the Press and Public are cordially invited.

Sarah Hunt

Sarah Hunt
Parish Clerk

Agenda

1. Apologies.

To receive and note apologies for absence.

2. Minutes.

To approve the minutes of the Full Council meeting held on the 9th February 2023.

3. Declarations of Interest.

Councillors are invited to declare a pecuniary or non-pecuniary interest on any item on the agenda.
To consider any dispensation requests.

4. Public Participation and Reports.

4.1 County Councillor - position currently vacant.

4.2 District Councillor Peter Wilkinson.

4.3 Report. The next meeting Safer Neighbourhood Priority setting meeting will be held on 6th April, starting at 7pm in the North Pickenham Village Hall. All welcome to attend.

4.4 Members of the Public. To receive comments concerning matters on the agenda.

5. To receive updates on any matters not elsewhere on the agenda.

Note – no decisions may be made under this agenda item.

5.1 SAM2 sign – availability of data. G Burrows.

5.2 Bus Shelter seat installation – order sent.

5.3 Donation of old bench to Swaffham Men's Shed. Cllr K McLeod.

5.4 Household Support Fund Balance – returned.

5.5 Unity Trust Bank opening – forms completed.

5.6 Village King's Coronation second meeting update. Cllr G Burrows.

5.7 The Parish Council now has a facebook page: Sporle with Palgrave Parish Council.

5.8 To note that all necessary work has been done with the Council laptop.

5.9 Grit Bin Installation – to note that Ed Colman is no longer the County Councillor. An email has been sent to Cllr Fabian Eagle as advised by Breckland District Council to see if this was actioned prior to his departure.

6. Planning.

6.1 To consider consultee response to applications received from Breckland District Council.

6.1.1 .

6.2 To receive notification of Planning decisions taken by Breckland District Council.

6.2.1 3DC/2022/0340/DO – Sporle Residential Development PLOT 1, Hills Farm, The Street, PE32 2EA. Discharge of Conditions 6 & 8 on 3PL/2021/0802/F Erection of dwelling & garage – plot 1 (Discharge Conditions). DOC – COMPLETE.

6.2.2 3PL/2023/0045/F – Sporle Elephant and Castle Child Care Centre, Dunham Road, PE32

2DD. Change of use from Class E (childcare centre) to C3 Dwellinghouse. (Full).
PERMITTED.

7. Finance:

- 7.1 To approve payments to be made as at Annex A.
- 7.2 Finance Report – Clerk.
- 7.3 To consider and appoint Internal Auditor Catherine Moore.
- 7.4 To receive confirmation that a grant application has been submitted to Breckland District Council's Kings Coronation Celebratory Grant Fund for the amount of £100.00 to be put towards flag provision.
To consider a donation from the Parish Council to match fund this amount.
- 7.5 To consider a request for a donation from AGE UK.
- 7.6 To note direct debit for mobile phone moved to Council account from Clerk.
- 7.7 Grubby Mitts Grant Application – bank details requested.
- 7.8 Barclays Bank – update re: changing to Clerk address and adding to mandate. Cllr G Burrows.

8. Policies Review

- 8.1 To review and ADOPT Financial Risk Assessment.

9. Administrative Matters:

- 9.1 To consider moving meeting start time to 7pm.
- 9.2 To consider request from Gardening club for sponsorship for barrels.
- 9.3 Sydney Dye Court/Newfields Land ownership. To receive update. Clerk.
- 9.4 To appoint Dr Biddy Vogel as a Trustee to Sporle Relief in Need charity.
- 9.5 To note insurance response: Football club lawnmowers cannot be covered by Parish Council Policy.
- 9.6 To confirm the appointment of Mrs Sarah Hunt as Clerk and Responsible Financial Officer from 1st January 2023.

10. Village Maintenance:

- 10.1 Ditch Clearance – to confirm responsibility for ditches sits with Internal Drainage Board.
- 10.2 To consider any quotations received for ditch cutting. Mr Long has been invited to revisit his original quotation.

11. Correspondence.

None.

12. Date and time of next meeting.

Thursday 13th April 2023 to follow Sporle Pavilion AGM and Annual Parish Meeting.

Thursday 13th April 2023 – Sporle Pavilion AGM at 7pm. Annual Parish meeting to follow. Parish Council meeting to follow.

Thursday May 18th 2023 - Annual Parish Council Meeting

Thursday 8th June 2023

Thursday 13th July 2023.