

Sporle with Palgrave Parish Council

Minutes of a **Meeting of the Parish Council**
held on Thursday 13th April 2023 at the Community Centre, Sporle.

Present: Cllrs H Bartley (part), J Bevan, G Burrows (Chair), H Dye, K McLeod.

2 residents were in attendance.

Clerk: Mrs Sarah Hunt

1. Apologies.

Apologies were RECEIVED and ACCEPTED from; Cllr J Howard – unavailable; Cllr J Barley – health.

2. Minutes.

The minutes of the Full Council meeting held on the 9th March 2023 were AGREED as a true and correct record and signed by the Chair. PROPOSED Cllr K McLeod, seconded Cllr J Bevan.

Cllr Helen Bartley joined the meeting.

3. Declarations of Interest.

None.

4. Public Participation and Reports.

The Council was asked to confirm when the village sign will be replaced. It was hoped in time for the Coronation. G Burrows to investigate.

5. To receive updates on any matters not elsewhere on the agenda.

- 5.1 Bus Shelter seat installation. Installed.
- 5.2 Donation of old bench to Swaffham Men's Shed. Cllr K McLeod to transport.
- 5.3 Unity Trust Bank opening – Parish Council account open. NOTED.
- 5.4 Village King's Coronation meeting update. Cllr G Burrows reported that there will be a celebratory event based from the Community Centre on Monday May 8th 2023, all parishioners are welcome.
- 5.5 Grit Bin – awaiting response from Cllr Fabian Eagle. NOTED.
- 5.6 Kings Coronation Celebratory Grant Fund application for flags – unsuccessful. NOTED.
- 5.7 Gardening Club request for permission for sponsorship – withdrawn. NOTED.
- 5.8 SAM2 data – fastest was 65mph on Bunkers hill at 6.50pm on 17th March.

6. Planning.

- 6.1 To consider consultee response to applications received from Breckland District Council.
 - 6.1.1 3PL/2023/0338/EU. SPORLE Land east of the Street. Lawful Development Certificate to confirm the commencement of development on pp 3PL/2019/0921/F (Cert. Law.Exit.Use) Historical information requested. This is geographically WEST of the street. Further information needed to clarify the statement made by the applicant before Councillors can offer any local historical knowledge with reference to same.
- 6.2 To receive notification of Planning decisions taken by Breckland District Council.
 - 6.2.1 3PL/2022/1215/F. GREAT DUNHAM: AND LITTLE DUNHAM Land West of Palgrave Road. Construction and operation of a solar photovoltaic farm with battery storage and associated infrastructure, including inverters, substations, security cameras, fencing, access tracks and infrastructure. APPROVED. NOTED.

7. Finance:

- 7.1 It was RESOLVED to make the payments as at Annex A. PROPOSED Cllr H Dye, seconded Cllr K McLeod.
- 7.2 Finance Report – Clerk. Year end to May meeting.
- 7.3 NOTED 1st Precept instalment of £11,853.93 has been paid by Breckland District Council. (50% of £23,707.85).
- 7.4 Barclays Bank – update to clerk's address. Complete.
- 7.5 Grubby Mitts Grant Application – bank details still awaited. NOTED. To be brought back to meeting if bank details provided.

7.6 It was RESOLVED to make a donation for churchyard grass cutting of £300.00 as requested.
PROPOSED Cllr McLeod, seconded Cllr Dye.

8. Elections.

- 8.1 NOTED that there will be an election for District Council representation on 4th May 2023. Voter identification necessary.
- 8.2 NOTED that there was no poll necessary at Sporle with Palgrave and four members were elected unopposed to take their seats in May. Nominations have been submitted by: Janis Bevan, Kalvin McLeod, Howard Taylor, Louise Taylor.

9. Administrative Matters

- 9.1 A report following a presentation on the installation of car charging points was RECEIVED and NOTED.
- 9.2 It was AGREED not to take out membership of Norfolk Parish Training Partnership - £237.08/p.a.
- 9.4 It was AGREED to continue membership of Norfolk ALC - £255.68 plus website £70.00 (member). Clerk to investigate alternative website hosting.

10. Village Maintenance:

- 10.1. Ditch cutting to go to May meeting.

11. Correspondence.

- 11.1 Email Necton Parish Council Notification of Neighbourhood Plan Consultation. Prev. Circulated. NOTED.

12. Date and time of next meeting.

Thursday May 18th 2023 - Annual Parish Council Meeting
Thursday 8th June 2023
Thursday 13th July 2023.

13. Matters for the next agenda.

To elect a Parish Council representative to the Town Farm Trust.
SAM 2 – Clerk to arrange for Westcotec alongside Castle Acre representative to arrange to access data. Currently a resident is downloading the data and passing it to the chairman.
Co-option to vacancies on the Council.

It was RESOLVED to exclude the press and public in accordance with the Public Bodies (Admission to meetings) Act 1960 in consideration of the following item due to the confidential nature of the items to be discussed.

16. Staffing Matters.

- 16.1 It was RESOLVED by the meeting to offer the permanent appointment to Parish Clerk following probationary period.
- 16.2 It was RESOLVED to apply the annual increment on 1st April from SCP26 – SCP27. £17.10/hour to £17.58/hour. All as contract; *Subject to satisfactory performance, you will be able to progress through salary scale LC29 (29-32) until you reach salary point 32. Increments agreed will be payable on the 1st April each year. *Should read 24-28 until you reach salary point 28.*
- 16.3 It was RESOLVED to offer LGPS pension provision to Clerk:
The Sporle Parish Council RESOLVED under Regulation 3(1) of the Local Government Pension Scheme Regulations 2013 that (Sarah Hunt) should be designated as being eligible for membership of the LGPS with effect from 1.4.23.

All PROPOSED Cllr K McLeod, seconded Cllr J Bevan.

Payments to be made by Sporle with Palgrave Parish Council - April 2023				
Company	Amount	VAT	Reason	Cheque/DD
ICO - Annual Fee	£35.00		GDPR Registration	DD
R Tyrrell	£25.00		Bus Shelter Cleaning -March	Chq 100085
Sporle Community Association	£22.50		Hall Hire April	Chq 102270
Sarah Hunt	£592.80		April Salary	Chq 102271
Homeworking allowance	£26.00		April	Chq 102271
HMRC	£148.20		March payment	Chq 102272
TT Jones	£287.78	£ 47.96	Apr May Jun Street lighting maintenance	Chq 102273
Vodafone	£8.67	£ 1.45	March airtime.	DD
e-on	-£107.02	-£ 2.05	Pavilion 9.2.23 to 8.3.2023 (grant)	DD
e-on	£22.09	£ 1.10	Pavilion 9.3.23 - 8.4.23	DD
Mr David Colman	£180.00	£ 30.00	Bus seat works	Chq 102274
SSE	£857.91	£ 134.27	Street Lighting electricity - Mar	dd
Total	£2,098.45	£ 212.73	Bench seat for bus shelter work.	

RECEIPTS

Breckland District Council

11853.93

Precept first payment.

The meeting closed at 8.30pm