

Sporle with Palgrave Parish Council

7th September 2023

Dear Councillor,

Your attendance is required at a **Meeting of the Parish Council** to be held on Thursday 14th September 2023. The meeting is to be held in the Community Centre, Sporle with Palgrave at 7.00pm.

Members of the Press and Public are cordially invited.

Sarah Hunt

Sarah Hunt
Parish Clerk

Agenda

1. Apologies.

To receive and note apologies for absence.

2. Minutes.

To approve the minutes of the Full Council meeting held on the 13th July 2023.

3. Declarations of Interest.

Councillors are invited to declare a pecuniary or non-pecuniary interest on any item on the agenda.

To consider any dispensation requests.

4. Public Participation and Reports.

4.1 County Councillor – William Nunn.

4.2 District Councillor Peter Wilkinson.

4.3 Police – to receive a report on action taken regarding theft of bench and antisocial behaviour within the village if available.

4.4 Members of the Public. To receive comments concerning matters on the agenda.

5. To receive updates on any matters not elsewhere on the agenda.

Note – no decisions may be made under this agenda item.

5.1 Grit Bin – to confirm that the location has been altered and will now be on the bend as originally requested.

5.2 To note that the Interest bearing account has been opened with Unity Bank – opening balance £5,000.00.

5.3 To note there has been one expression of interest to date in an allotment.

5.4 To note that the Community Centre and King George III have been approached with regard to siting a defibrillator and neither have responded.

5.5 To confirm the Council is awaiting quotations from Highways for the 'Village Gates'.

6. Planning.

6.1 To consider consultee response to applications received from Breckland District Council.

9.1.1 3PN/2023/0013/PNE – 1 Priory Place, SPORLE, PE32 2DT. Prior approval for proposal to erect a single store rear extension (conservatory) projecting from the original rear wall by 4.0m deep, with a maximum height of 3.60m and eaves height of 2.65m The Town and Country Planning (General Permitted Development) (England) order 2015 (as AMENDED) – Schedule 2, Part 1, Class A (Prior Approval).

6.2 To receive notification of Planning decisions taken by Breckland District Council.

9.2.1 None received at date of agenda issue.

6.3 To note the serving of Tree Preservation order 2023 No. 04. Land to the rear of 122 The Street, Sporle, PE32 2DR.

- 6.4 To note that 3PL/2023/0638/O – Land rear of 122 The Street, PE32 2DR – Outline application for proposed residential development of 3 No. three-bedroomed dwellings with all matters reserved, except access (Outline). WITHDRAWN.
- 6.5 Breckland Local Plan Consultation – to note the invitation to Council to be represented. To receive feedback from any attendees.

7. Finance:

- 7.1 To approve payments to be made as at Annex A.
- 7.2 To review suggested budget virements and agree budget for remainder of year.
- 7.3 To consider a request from the newsletter for a donation of £400.00.
- 7.4 To consider moving eon payments for pavilion to Charity account – and move to payment by direct debit.
- 7.5 To receive the sign off from PKF Littlejohn and confirm that the notice of conclusion of audit has been posted.
- 7.6 To consider quotation for internal audit 2023/24 from Sonya Blythe.
- 7.7 To receive and consider quotation for SCRIBE accounts package.

8. Policies.

- 8.1 Employment Policies to be reviewed.
- 8.2 Community Resilience Plan – to consider any action.

9. Administrative Matters:

- 9.1 To consider the Mental Health training courses being offered through Breckland District Council.
- 9.2 SAM2 – to receive an update from Cllr K McLeod and agree any necessary actions.
- 9.3 To note that the Clerk has undertaken playground inspection training on 10.8.23.
- 9.4 To receive feedback from any Councillor who has attended training.
- 9.5 To note the clerk has enrolled on the SLCC Cyber Awareness Summit 31.10.23. FOC Course.

10. Village Maintenance:

- 10.1 To consider a request from the gardening club to install edging to the flower bed at the Village Sign.

11. Correspondence.

- 11.1 To consider representatives attending a village organisations meeting.
- 11.2 To consider the following suggestion: 'A designated path on the verge up Bunkers Hill, to the Peddars Way, to make it more inclusive and safer for those with disability, or young children. Currently it's dangerous to walk up that road, with the speed of drivers causing concern. '

12. Date and time of next meetings.

Thursday 12th October 2023
Thursday 9th November 2023
Thursday 14th December 2023
Thursday 11th January 2024
Thursday 8th February 2024
Thursday 14th March 2024
Thursday 11th April 2024 – Also Annual Parish Meeting.
Thursday 9th May 2024 – Annual Parish Council Meeting.

13. Matters for next agenda.