

Minutes of the Meeting of the Parish Council held on Thursday 13th July 2023
in the Community Centre, Sporle with Palgrave at 7.00pm.

Present: Cllrs J Bevan, M Cousins, H Dye (part), K McLeod (chair), P Smith (part), H Taylor, L Taylor.
In attendance: 6 members of the public
Clerk: Mrs Sarah Hunt.

Before the meeting commenced a presentation was made by Gabi Crittenden, Community Enabler, Breckland District Council. Information to be emailed to the Clerk to enable this to be published locally. Further information to be provided with regard to training availability to enable Sporle with Palgrave to become a 'Mindful Village' with residents having completed wellbeing training. There is considerable support available from the award winning Breckland Community Teams, residents can be referred for assistance, or self-refer, there is also support for local community groups.

1. Apologies.

None.

2. Minutes.

The minutes of the Full Council meeting held on the 8th June 2023 were AGREED as a true and correct record and signed by the Chair. PROPOSED Cllr P Smith, seconded Cllr L Taylor.

3. Declarations of Interest.

Cllr Helen Dye declared an interest in item 6.1.1 and did not speak or vote on the matter but remained in the room.

4. Public Participation and Reports.

4.1 County Councillor – William Nunn – absent.

4.2 District Councillor Peter Wilkinson informed the meeting that the Community Team at Breckland had received a national award, and were delivering services which were not statutorily necessarily but had been put in place exclusively in Breckland to support the residents. There is currently a survey taking place within Breckland to support a review of Car Park usage. This will not record personal detail.

4.3 Members of the Public. It was confirmed that the Sporle pavilion and Play Area charity is looking to undertake a tree survey of the Trees on the recreation ground.

5. To receive updates on any matters not elsewhere on the agenda.

Note – no decisions may be made under this agenda item.

5.1 Grit Bin – update – an email was received from Highways confirming an additional bin will be installed. The location to be clarified by the Clerk.

5.2 Review of streetlights SSE contract and UKSMO data – ongoing, the spreadsheets have now been received from UK Power Networks.

5.3 Community Payback – Cllr McLeod updated the meeting that the team seek one off projects for social or environmental gain rather than maintenance work. Current areas under discussion include: Painting railings alongside the ditch in The Street; clearing the path and replacing posts and planks were necessary; clearing the ditch; taking play area clearance to fencing. They will provide cleaning products but not paint (clerk to check with Highways re; provision), removal of spoil/vegetation necessary, and provision of planks and posts. If road closures/ cones etc needed for roadside working Council to provide. The Pavilion will be opened to give access to facilities. Code and a key to be provided for the duration of the works. Risk assessments to be provided to Clerk. Next agenda.

5.4 Recycling Payments – notification from Breckland received that £501.13 will be paid across shortly – 50% to be donated to Community Centre as agreement as the bins are located on their property.

5.5 Streetlight ownership – High View Development. Not Parish Council managed – remove from agenda.

6. Planning.

6.1 To consider consultee response to applications received from Breckland District Council.

- 6.1.1 3PL/2023/0638/O – Land rear of 122 The Street, Sporle. Outline application for proposed residential development 3 No. three-bedroom dwellings with all matters reserved except access. OBJECTION to be sent. Clerk to detail issues as advised.
- 6.1.2 3PL/2023/0598/VAR – Land East of the Street. To amend the wording of the condition, to amend the trigger point only – ‘From prior to commencement of development to; Prior to the carrying out of any works for construction of the buildings...’ (Variation of Cond’s). NOW APPROVED.
- 6.2 To receive notification of Planning decisions taken by Breckland District Council.
- 6.2.1 3PL/2023/0507/LU – Hollie Lodge, 26 The Street, Sporle. Removal of garage door being replaced by half height brick wall with new window above – Certificate of Lawfulness – Proposed use. APPROVED.

Cllr P Smith left the meeting.

7. Finance:

- 7.1 It was RESOLVED to make payments as at Annex A. PROPOSED Cllr J Bevan, seconded Cllr L Taylor. Additional Payment of £25.00 to charity as paid from incorrect account. To note clerk paid at old rate – adjustment to be made in August payroll.

Cllr P Smith returned to the meeting.

- 7.2 The meeting received Bank reconciliations:

- 7.2.1 April 2023. Signed by the Chair.
- 7.2.2 May 2023. Signed by the Chair.
- 7.2.3 June 2023. Signed by the Chair

- 7.3 The meeting reviewed expenditure against budget to date. It was noted that several items of expenditure had been incurred already which had not been on the budget – solar lighting and village sign repair. Council to review carefully next month to effect virements and ensure that agreed expenditure is available.

- 7.4 Noted that PKF Littlejohn have acknowledged the receipt of the AGAR for 2022/23.

Cllr H Dye left the meeting.

- 7.5 It was RESOLVED to accept the increased monthly cleaning charge for bus stops from 1st August 2023 to £30.00/month. PROPOSED Cllr K McLeod, seconded Cllr P Smith.
- 7.6 The quotation for additional bus stop seats was RECEIVED. To be reviewed again during budget setting. It was NOTED that the damaged bench at Priory Close has been removed and needs removing from Asset register.
- 7.7 It was NOTED that the RFO has taken action to close the Barclays account.
- 7.8 It was NOTED that the RFO has taken steps to open an interest bearing account with Unity.

8. Highways.

- 8.1 To note 50/50 Partnership funding invitation is received. Clerk to investigate the costs of gates either side of the road on both ends of The Street.

9. Administrative Matters:

- 9.1 To note that there is currently an investigation over the responsibility/ownership of the roadway serving the church and community centre.
- 9.2 It was AGREED to delegate any necessary payments prior to the September meeting to be agreed between the Clerk/Chair/Vice-Chair as the Council does not meet in August.

10. Village Matters:

- 10.1 The provision of allotments was discussed – article to newsletter to see if there is any local interest.
- 10.2 NOTED that the recommendation is that the village sign is washed and revarnished every 18 months or less. Quotation received from Mr McLean of £45.00 per treatment. It was AGREED that he be asked to continue caring for the sign.

11. Correspondence.

- 11.1 Community Defibrillator Fund – possible 50% funding. Possible locations included the Pub, Community Centre or Pavilion. Clerk to investigate.
- 11.2 Breckland – offer of flytipping or dog fouling signs at £41.50/each. No signs needed.

12. Date and time of next meeting.

- August – NONE
- Thursday 14th September 2023
- Thursday 12th October 2023
- Thursday 9th November 2023

Thursday 14th December 2023
Thursday 11th January 2024
Thursday 8th February 2024
Thursday 14th March 2024
Thursday 11th April 2024 – Also Annual Parish Meeting.
Thursday 9th May 2024 – Annual Parish Council Meeting.

13. Matters for next agenda.

Employment policies
Mindful Village training

Payments for July Meeting:

Payments to be made by Sporle with Palgrave Parish Council - July 2023					
Company	Amount	VAT		Reason	Cheque/DD
R Tyrrell	£25.00		£25.00	Bus Shelter Cleaning - June	chq 102278
Unity Bank charges	£13.06		£13.06	April/May charges	DD
Ted McLean - Village Sign	£845.00		£845.00	Repair	BACS
Sporle Community Association	£13.50		£13.50	Hall Hire - June	BACS
Salaries and homeworking	£941.14		£941.14	July Salary	bacs
Eon	£36.59	£ 1.83	£38.42	pavilion to 8th June	DD (£37.15CR)
Vodafone	£6.00		£6.00	contract - HANDSET - Monthly.	DD
Vodafone	£8.26	£1.65	£9.91	airtime contract june	DD
SSE - Streetlights	£701.88	£ 130.23	£832.11	June payment	DD
			£2,724.14		
Total	£2,590.43	£ 133.71	£2,724.14		
RECEIPTS					
None					

The meeting closed at 9pm

Signed:

14th September 2023