

Minutes of a meeting of Sporle with Palgrave Parish Council

held on Thursday 12th October 2023
in the Community Centre, Sporle with Palgrave at 7.00pm.

Present: Cllrs J Bevan, M Cousins, H Dye, K McLeod (chair), P Smith, H Taylor.
Clerk: Mrs Sarah Hunt.

1. Apologies.

Louise Taylor - health.

2. Minutes.

The minutes of the Full Council meeting held on the 14th September 2023 were AGREED as a true and correct record.

3. Declarations of Interest.

None.

4. Public Participation and Reports.

4.1 County Councillor – William Nunn, apologies.

4.2 District Councillor Peter Wilkinson – this item was taken out of order. Inspiring communities grants are now open once again for match funding for any community project. Electricity charging points are being installed in Swaffham for car charging. The Breckland Local Plan is currently out for consultation.

4.3 Police – no report received.

4.4 Members of the Public. None.

5. To receive updates on any matters not elsewhere on the agenda.

5.1 Village Organisation Meeting – not yet taken place. Cllr K McLeod.

5.2 Gardening Club Request – specification of desired plan to be provided to Clerk. Cllr P Smith.

5.3 The Community Centre will be discussing the siting of a defibrillator in their November meeting. The King Charles III have not received the request.

5.4 To confirm that the current defibrillator is on the national register. Cllr K McLeod reported that he is satisfied this is up to date.

5.5 To receive an update on community Mental Health training available from Breckland District Council. Cllr L Taylor. Next meeting.

5.6 Parish Online subscription – ongoing.

5.7 Community payback team. The work is taking place and making a great improvement.

6. Planning.

6.1 To consider consultee response to applications received from Breckland District Council.

6.1.1 None.

6.2 To receive notification of Planning decisions taken by Breckland District Council.

6.2.1 3PN/2023/0013/PNE – 1 Priory Place, PE32 2DT. Prior approval for proposal to erect a single storey rear extension (conservatory) projecting from the original rear wall by 4.0m deep, with a maximum height of 3.60m and eaves height of 2.65m The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) – Schedule 2, Part 1, Class A (Prior Approval). NO PRIOR APPROVAL NEEDED. Noted.

6.2.2 TRE/2023/0207/TPO – 6 Bunkers Hill, PE32 2ER. T6 Sectional fell clear and cut to near ground level. Sycamore T6-Extensive crown dieback on 40% of crown, large amounts of dead wood in the upper crown with dysfunctional growth at base and lower crown (likely due to machinery damage on main stem). Due to heavy compaction and main stem damage (Tree Work App TPO). TPO WORK CONSENT. Noted.

6.3 Neighbourhood Plan.

6.3.1 To consider inviting Breckland District Council and Collective Community Planning to make a presentation to members of the Parish. It was AGREED to call a meeting for the 14th December in place of the Parish Council meeting if BDC and CCP are able to attend..

6.4 Breckland Local Plan – noted inspection dates.

7. Finance:

7.1 The payments to be made as at Annex A were APPROVED. PROPOSED Cllr Bevan, seconded Cllr Cousins.

7.2 The transfer of accounts to Scribe software has not yet taken place – invoice to be paid as at Annex A.

7.3 NOTED receipt of second instalment of precept £11853.93 from Breckland District Council.

8. Policies.

8.1 Employment Policies to be reviewed at the next meeting.

9. Administrative Matters:

9.1 SAM2 – it was AGREED to return to Westcotec for the necessary battery change. To note that Castle Acre Parish Council have been contacted with regard to sharing the cost of the upgrade to Bluetooth. No response to date. Clerk to chase.

10. Highways:

10.1 To receive updates re; village gates and additional SAM location following site meeting. Cllr K McLeod reported a very positive Highways meeting addressing many issues within the parish. Estimated village gate cost = £5,000 pair (50% to be paid by Council). More detail to next meeting where a decision will be taken on application. Clerk is also to obtain a quotation for the pathway to the Community Centre and seek funding. SERCO fund being announced early 2024.

10.2 Verge Cutting in village – no response as yet from Highways.

11. Correspondence.

11.1 SlowWays Email – Noted.

12. Date and time of next meetings.

Thursday 9th November 2023

Thursday 14th December 2023 now to be Neighbourhood Plan meeting if possible, if not cancelled.

Thursday 11th January 2024

Thursday 8th February 2024

Thursday 14th March 2024

Thursday 11th April 2024 – Also Annual Parish Meeting.

Thursday 15th May 2024 – Annual Parish Council Meeting.

13. Matters for next agenda.

Community Resilience Plan

Budget 2024/25

Biodiversity plan

Employment Policies

Payments to be made by Sporle with Palgrave Parish Council - October 2023					
Company	Amount	VAT		Reason	Cheque/DD
R Tyrrell	£30.00		£30.00	Bus Shelter Cleaning - September	Chq 002
T T Jones	£272.19	£ 54.44	£326.63	Oct Nov Dec	bacs
Sporle Community Association	£18.00		£18.00	Hall Hire - September	bacs
Sarah Hunt	£615.70		£615.70	October Salary incl wfh	bacs
HMRC	£130.72		£130.72	October Payment	bacs
Norfolk Pension Fund	£220.92		£220.92	October Payment	bacs
Eon	£28.69	£1.43	£30.12	pavilion to 8th September	DD
Eon	£23.90	£1.20	£25.10	pavilion to 8th October	DD
Vodafone	£12.00		£12.00	Handset – September/Oct	DD
Vodafone	£8.26	£1.65	£9.91	airtime contract September	DD
Vodafone	£8.26	£1.65	£9.91	airtime contract October	DD
Sse – streetlights	£442.22	£81.50	£523.72	Electricity sept	DD
Sarah Hunt	£183.95	£29.90	£213.85	refund comm. Payback	DD
Scribe accounts	£657.00	£131.40	£788.40	Annual accounts package	bacs
Kalvin McLeod	£ 55.96	£5.33	£61.29	refund Comm. Payback	bacs
Total	£2707.77	£ 308.50	£3,016.27		