

SPORLE WITH PALGRAVE PARISH COUNCIL



12th October 2024

Dear Councillor,

You are summoned to attend a **Meeting of the Parish Council** to be held on Thursday 17th October 2024. The meeting is to be held in the Community Centre, Sporle with Palgrave at 7.00pm.

Members of the Press and Public are cordially invited.

Lolly Dawson

Lolly Dawson
Temporary Parish Clerk

Agenda

1. To receive and consider apologies for absence.

2. To record declarations of interest and approve any requests for dispensations.

Councillors are invited to declare a pecuniary or non-pecuniary interest on any item on the agenda.

To consider any dispensation requests.

3. Minutes.

To approve the minutes of the Parish Council meeting held on 12th September 2024.

4. Public Form.

4.1 William Nunn - County Councillor.

4.2 Peter Wilkinson - District Councillor.

4.3 Members of the public.

4.4 Police matters.

4.4.1 To bring any necessary police matters to the attention of the Parish Council.

4.4.2 To note the Police and Crime Plan 2025/29 Consultation running from 2

September to 1 November 2024. Available here: <https://www.norfolk-pcc.gov.uk/police-and-crime-plan/police-and-crime-plan-202529-consultation/>

5. Updates on previous Matters.

To receive reports on progress of items not on the agenda from the previous meetings – no decisions may be taken under this item.

5.1 Update from Councillors on '.gov' email activation.

5.2 Installation of bins – update. Cllr K McLeod.

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- 5.3 Village gateways project. Last update is expecting works November 2024.
- 5.4 Update on bus service survey.
- 5.5 To receive an update on the bus shelter perch seats installation.
- 5.6 To receive an update on the bus stop paint removal, overgrown branch and roof tile project.

6. Finance and Governance Matters.

- 6.1 To receive bank reconciliation.
- 6.2 To agree payments at Annex A and note income.
- 6.3 To review budget to date.
- 6.4 To review the current Earmarked and General Reserves.

7. Planning.

- 7.1 To consider consultee response to applications received from Breckland District Council prior to the meeting date:
 - 7.1.1 None received prior to agenda.
- 7.2 To receive notification of decisions taken by Breckland District Council:
 - 7.2.1 None received prior to agenda.
- 7.3 Neighbourhood Plan
 - 7.3.1 To receive the meeting notes, 20th September and 11th October 2024, consider any items relevant to the Parish Council.
 - 7.3.2 To agree next NDP meeting date.
- 7.4 To consider a consultation response to the Solar Panel development(s).

8. Village Matters.

- 8.1 To consider any further action regarding the leak on The Street.
- 8.2 To receive an update on the highways boundaries request along The Street, and consider any further action with regard to the maintenance of the stream.
- 8.3 To receive an update on current Community Payback projects and consider any further actions.
- 8.4 To consider the playground maintenance and any further actions.

9. Administrative Matters.

- 9.1 To review the current policy schedule, and consider and approve any policies presented at the meeting.
- 9.2 To consider binding the 2018/2019/2020 minutes into a book with Pear Tree Binding. Approx. £45 per book.

10. Highways and Footpaths.

- 10.1 Verge Cutting – Devolved Sum of £881.40. To receive confirmation of ‘urban cut’ areas if received.
- 10.2 To receive the invitation to apply for highways 50/50 funding for 2025/26 year. To consider any projects. (Solar powered street lighting is not covered).

11. Dates of next meetings.

Thursday 14th November 2024 at 7pm.

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12. Matters for next agenda.

- To review employment policies
- To review Risk Register
- To review asset register (grit bins may need removing)
- To review Financial Regulations
- To review Standing Orders
- To review risk assessment schedule
- To review press and media policy

Under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the Council will move to exclude the press and public for the remaining items of the agenda, by reason of the confidential nature of the business.

13. Staffing Matters

- 13.1 To consider the extension of the temporary clerk's contract.

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