

SPORLE WITH PALGRAVE PARISH COUNCIL



Minutes of the **Parish Council Meeting** held on
Thursday 12th June 2025 held in the Community Centre, Sporle with Palgrave at 7.30pm.

Lolly Dawson

Lolly Dawson
Parish Clerk & RFO

In attendance: Cllrs Janis BEVAN (Chair), Maggie COUSINS, Helen DYE (part), Calvin MCLEOD, Paul SMITH, & Howard TAYLOR.

Members of the public: 1, District Cllr Peter Wilkinson

Clerk: Miss L Dawson

1. Apologies for absence

Apologies were accepted for Cllr Louise Taylor.

2. Declarations of interest

None.

3. Minutes

The minutes of the Parish Council meeting held on 8th May 2025 were APPROVED as a true and correct record of the meeting and signed by the Chair.

4. Public Form

4.1 District and County Councillors.

Cllr Peter Wilkinson, reported on the housing land supply and Call for Sites at Breckland, Sporle Parish Council are responding via email with comments.

4.2 Members of the public, none.

4.3 Police matters, PCC 4-year plan was shared by Cllr Wilkinson, digital copy requested.

5. Updates on previous Matters

5.1 An update on the water leak on The Street, letters has been produced and are to be hand delivered.

5.2 Update on the maintenance of the stream, still awaiting a response from Breckland District Council.

5.3 Update on the UKSMO paperwork and Cozens assistance, awaiting response form Cozens.

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6. Finance and Governance Matters

6.1 An up-to-date bank reconciliation was RECEIVED.

Bank Reconciliation at 30/04/2025			
Cash in Hand 01/04/2025			21,945.77
ADD Receipts 01/04/2025 - 30/04/2025			18,750.28
			40,696.05
SUBTRACT Payments 01/04/2025 - 30/04/2025			1,506.66
A Cash in Hand 30/04/2025 (per Cash Book)			39,189.39
Cash in hand per Bank Statements			
Petty Cash 30/04/2025	0.00		
Barclays Bank - 50823244 30/04/2025	0.00		
unity bank - 20476258 30/04/2025	24,376.22		
unity bank - 20483652 30/04/2025	14,564.82		
Lloyds card 30/04/2025	248.35		
			39,189.39
Less unrepresented payments			
			39,189.39
Plus unrepresented receipts			
B Adjusted Bank Balance			39,189.39
A = B Checks out OK			

6.2 The payments and income was APPROVED, PROPOSED Cllr K Mcleod, seconded Cllr P Smith.

PAYMENTS APPROVED 12/6/2025								
Voucher No.	Date	Net	VAT	Total	Description	Supplier	Payment Ref	Minute Ref
26	30.05.2025	£871.11	£0.00	£871.11	wages		Month 2 - payroll	12/6/25
28	30.05.2025	£239.96	£0.00	£239.96	pension contributions	norfolk pension fund	Month 2 - pension	12/6/25
29	01.04.2025	£129.90	£25.98	£155.88	zoom subscription	zoom video communications	Zoom Subscription	12/6/25
27	30.05.2025	£47.03	£0.00	£47.03	hmrc	HMRC	Month 2 - HMRC	12/6/25
33	20.05.2025	£30.34	£0.00	£30.34	water for pavilion	wave water	Pav Water 6.2.25 - 5.5.25	12/6/25
25	12.05.2025	£27.84	£1.39	£29.23	pavilion electricity	e on next	Pavilion electric 9.4.25-8.5.25	12/6/25
23	02.04.2025	£16.77	£3.35	£20.12	village maintenance	OPTIPRODUCTS LTD	Red Metal Paint	12/6/25
30	12.06.2025	£20.00	£0.00	£20.00	hall hire	community centre	Hall Hire 8th May 2025	12/6/25
21	02.04.2025	£16.19	£3.24	£19.43	village maintenance	Amazon EU S.e.r.l., UK Branch	Green Bench Paint	12/6/25
20	30.04.2025	£14.37	£2.88	£17.25	village maintenance	Amazon	First Aid Kit	12/6/25
36	30.05.2025	£9.48	£1.89	£11.37	mobile airtime contract	vodafone	Vodafone airtime DD 9/6/25	12/6/25
37	10.05.2025	£9.48	£1.89	£11.37	mobile airtime contract	vodafone	Mobile airtime dd 10.5.25	12/6/25
17	10.04.2025	£8.91	£1.78	£10.69	mobile airtime contract	vodafone	Vodafone airtime 9/4/25	12/6/25
18	10.04.2025	£6.00	£0.00	£6.00	Mobile handset	vodafone	Mobile device 8/4/25	12/6/25
31	12.06.2025	£6.00	£0.00	£6.00	bank charges	unity bank	unity Charge 30.6.25	12/6/25
32	31.05.2025	£6.00	£0.00	£6.00	bank charges	unity bank	Unity bank charge 31.05.2025	12/6/25
34	09.05.2025	£6.00	£0.00	£6.00	Mobile handset	vodafone	Mobile device 9/5/25	12/6/25
35	09.06.2025	£6.00	£0.00	£6.00	Mobile handset	vodafone	Mobile handset 9/6/25	12/6/25
22	02.04.2025	£4.79	£0.96	£5.75	village maintenance	Amazon EU S.e.r.l., UK Branch	white metal paint	12/6/25
19	02.04.2025	£3.00	£0.00	£3.00	monthly fee	lloyds bank	Lloyds monthly fee	12/6/25
24	02.05.2025	£3.00	£0.00	£3.00	monthly fee	lloyds bank	Lloyds monthly fee	12/6/25

7. Planning

7.1.1 Consultee response to applications received from Breckland District Council.

All applications are available to view online:

<https://publicportal.breckland.gov.uk/planning/index.html?fa=getApplication&id=197402&language=en>

7.1.2 None received prior to agenda being published.

7.2 Notification of decisions taken by Breckland District Council:

7.2.1 None received prior to agenda being published.

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- 7.3 Update on the High Grove Solar Farms & The Drove Solar Farms proposed projects and response to statutory consultations. The Council is working with a local volunteer to draft a response to both projects, residents are encouraged to also respond.

8. Village Matters

- 8.1 The current Community Payback projects include; Recreation ground footpath, installing the new bench at the play area, creating a quote for a potential border around the village sign with slabs, clean the bench on Sydney Dye Court, clean the signs at the top of The Street, Village Green to be strimmed and tidied.

Cllr P Wilkinson and K Mcleod left the meeting

9. Administrative Matters

- 9.1 SAM2 update, still awaiting data, volunteer continues to move them.
9.2 Items for the next Village magazine, footpath enquiry.
9.3 A local Yard Sale, not suitable at present as Sporle Children's Playing field charity is doing Car Boot Sales.

10. Highways and Footpaths

- 10.1 Reports or updates, to enquire who is responsible to the grass-cutting on the Village Green.

11. Dates of next meetings.

- 11.1 Parish Council Meeting, Thursday 10th July 2025 7.00pm
11.2 Neighbourhood Development Plan Meeting - TBC

12. Matters for next agenda.

- 12.1 To consider village gateways on Southeracre Road and Dunham Road, parish partnership fund.
12.2 Streetlight update, Newton Road not working, Westcotec solar light warranty?
12.3 To consider quotes for monthly Bus Shelter cleaning at Bunkers Hill

Meeting Closed: 20:34

Signed:

Dated:

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