

SPORLE WITH PALGRAVE PARISH COUNCIL



Minutes of the **Parish Council Meeting** held on
Thursday 9th April 2026 held in the Community Centre, Sporle with Palgrave at 7.00pm.

In attendance: Cllrs Calvin Mcleod, Cllr Janis Bevan (Chair), Helen Dye (part) & Howard Taylor.

Members of the public: 1, District Councillor Peter Wilkinson.

Clerk: Mrs Lolly Cracknell

1. Apologies for absence

Apologies were accepted and approved for Cllr P Smith.

2. Declarations of interest

None.

3. Minutes

The minutes of the Parish Council meeting held on 12th March 2026 were APPROVED as a true and correct record of the meeting and signed by the Chair.

4. Public Form

4.1 Breckland District Councillor Peter Wilkinson gave an update on the Local Government Reorganisation, Norfolk County Councillor elections are scheduled for May 2026, the new “shadow” unitary councils’ elections will be in May 2027, these elected members will work alongside the existing councillors for one year to prepare for a full transition. Also, renewed armed forces community fund, local organisations can apply for projects that support armed forces communities. Email community@breckland.gov.uk for more information.

4.2 Members of the public, none in attendance.

5. Updates on previous Matters

5.1 Update on the solar light, it was removed on 31st March 2026.

5.2 Update on the meeting held 17th March 2026 regarding the footpath North of the village. School signage improvements being investigated, SLOW road markings to be reinstated, sweeping of the footpaths is not yet scheduled, would be quicker to get community payback if available, will continue to look into other potential footpath improvements, also some other repairs are required to the highway. Clerk to investigate 30mph repeater signs.

5.3 Update on the bench plaque installation, in progress, Cllr K Mcleod & P Smith.

5.4 Update on additional stream maintenance, to note a meeting has been scheduled for 10th April 2026, with representatives from Breckland, Parish Council and Norfolk County Council have been invited.

5.5 Update on the Streetlight Update works, brackets done, columns in progress.

5.6 Update regarding parking damage to Village Green, no further update, scheme not supported by Highways.

5.7 Update on community payback team, awaiting available dates.

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6. Finance and Governance Matters

- 6.1 An up-to-date bank reconciliation was RECEIVED. See Annex A.
- 6.2 A budget expenditure report and accounts update was circulated. It was noted that there has been an underspend during 25/26 due to projects being delayed, these projects and payments will be completed instead within 26/27.
- 6.3 The payments as presented at the meeting were APPROVED, PROPOSED Cllr K Mcleod, seconded Cllr H Dye. See Annex B.
- 6.4 Quotes for a new Council laptop, three quotes received, it was APPROVED to accept the quote for £499.00, HP Intel Core i3 to replace the current laptop which will be factory re-set and set-up for the SAM2 volunteer to be able to download data.
- 6.5 The quotes to fix streetlight 9024 for £395.00 + VAT as not working, and £195.00 + VAT for missing mains box on light 9019 were APPROVED.

7. Planning

- 7.1 Planning applications received from Breckland District Council prior to the meeting date, All applications are available to view online:
<https://publicportal.breckland.gov.uk/planning/index.html?fa=getApplication&id=197402&language=en>
- 7.1.1 PL/2026/0397/PAQ, **Proposal:** Application to determine if prior approval is required for a proposed: Change of Use of Buildings on Agricultural Units and former Agricultural Buildings to 2 no. Dwellinghouses (Class C3), which may include extension of the building and/or building operations reasonably necessary for the conversion The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class Q - **Site:** Edwin Farm Dunham Road, Sporle. Deadline for response 9th April 2026. NO OBJECTIONS.
- 7.1.2 PL/2026/0398/PAQ, **Proposal:** Application to determine if prior approval is required for a proposed: Change of Use of Buildings on Agricultural Units and former Agricultural Buildings to 1 no. Dwellinghouse(Class C3), which may include extension of the building and/or building operations reasonably necessary for the conversion The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class Q. **Site:** Edwin Farm Dunham Road, Sporle. Deadline for response 9th April 2026. NO OBJECTIONS.
- 7.1.3 PL/2026/0411/CLEUD, **Proposal:** Confirmation that condition 1 (time period for implementation) has been complied with and the lawful implementation of planning permission PL/2025/1788/VARMAJ by way of material operation (installation of DNO Substation foundations) - Certificate of lawfulness existing development. **Site:** Land West Of Palgrave Road, To The Southwest Of Great Dunham And Northwest Of Little Dunham, Great Dunham. Deadline for response 12th April 2026. NO OBJECTIONS
- 7.1.4 PL/2026/0406/FMIN, **Proposal:** Change of use of land from Agricultural to Equestrian **Site:** Land adjacent Church View, 80 The Street, Sporle. Deadline for response 15th April 2026. NO OBJECTIONS.
- 7.1.5 PL/2026/0303/PAAF, **Proposal:** Application to determine if prior approval is required for a Proposed Erection of a Building for Agricultural use, Town and Country Planning (General Permitted Development)(England) Order 2015 (as amended) Sch 2, Part 6, Class A/B/E - Agricultural Barn for crop and secure farm vehicle storage. **Site:** Land South Of Southacre Road, Sporle. Deadline for response 15th April 2026. NO OBJECTIONS.
- 7.2 Notification of decisions taken by Breckland District Council:
 - 7.2.1 None received.

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- 7.3 Update on the High Grove Solar Farms & The Drove Solar Farms proposed projects, no further updates at present.

8. Correspondence

- 8.1 Email update from Breckland Council leader regarding Local Government Reorganisation (LGR) Update.
8.2 Email update from Norfolk County Council regarding LGR Update.

9. Administrative Matters

- 9.1 Items for the next Village magazine, none at present.
9.2 Update from the Neighbourhood Development Plan Steering Group, next meeting scheduled 10th April 2026, and draft plan being considered.

10. Open Spaces

- 10.1 The quotes for the additional play equipment were received. It was AGREED to aim to complete the basketball refurbishment which includes removing both current basketball hoops, replacing one closest to the pavilion, a clean and clear of the surface, macadam overlay and line-markings of a trackway for children to follow and 3-way hopscotch and a total cost of £24,995.00 + VAT, and additional play equipment of a twister, whirl, slide & balance beam total cost £13,285.00 + VAT, these quotes are with the preferred contractor Caloo, quotes were also sourced from two other providers. It was AGREED to try to complete these two projects within the 26/27-year, Clerk to source potential funding opportunities.

11. Highways and Footpaths.

- 11.1 No reports received.

12. Dates of next meetings.

- 12.1 Thursday 14th May 2026, 7.00pm Annual Parish Council meeting, receiving Internal Audit Report and approving 2025/2026 Annual Accounts (AGAR).
12.2 Thursday 11th June 2026, 7.00pm Parish Council meeting.
12.3 Thursday 9th July 2026, 7.00pm Parish Council meeting.
12.4 Thursday 10th September 2026, 7.00pm Parish Council meeting.

13. Matters for next agenda.

None.

Meeting Closed: 20:37

Signed:

Dated:

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Annex A, Item 6.1, Bank Reconciliation

A	Bank Reconciliation at 31/03/2026		
	Cash in Hand 01/04/2025		21,945.77
	ADD Receipts 01/04/2025 - 31/03/2026		38,306.71
	SUBTRACT Payments 01/04/2025 - 31/03/2026		60,252.48 23,812.64
	Cash in Hand 31/03/2026 (per Cash Book)		36,439.84
B	Cash in hand per Bank Statements		
	Petty Cash 31/03/2026	0.00	
	Barclays Bank - 50823244 31/03/2026	0.00	
	unity bank - 20476258 31/03/2026	21,396.35	
	unity bank - 20483652 31/03/2026	14,890.69	
	Lloyds card 28/02/2026	152.80	
			36,439.84
	Less unrepresented payments		
			36,439.84
	Plus unrepresented receipts		
	Adjusted Bank Balance		36,439.84
	A = B Checks out OK		

Annex B, Item 6.3, Payments List APPROVED

Sporle with Palgrave Parish Council payments 2025/2026

Voucher	Minute	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
187	9/04/2026	Lloyds Card charge 2.3.26	bank charges	lloyds bank	X	£ 3.00	£ -	£ 3.00
178	9/04/2026	Bench Screws - Refund LD	village maintenance	Amazon EU S.e.r.l., UK Branch	S	£ 4.41	£ 0.88	£ 5.29
184	9/04/2026	Bank charges 31.3.26	bank charges	unity bank	X	£ 7.00	£ -	£ 7.00
183	9/04/2026	Phone Contract DD 10.3.26	mobile airtime contract	vodafone	S	£ 11.15	£ 2.23	£ 13.38
186	9/04/2026	Pavilion Electric 9.2.26 - 8.3.26	pavilion electricity	e on next	L	£ 21.33	£ 1.07	£ 22.40
180	9/04/2026	Month 12 payroll	WFH Allowance		X	£ 26.00	£ -	£ 26.00
179	9/04/2026	Recycling Donation to Comm Centre	recycling payment	community centre	X	£ 92.36	£ -	£ 92.36
182	9/04/2026	HMRC Month 12	hmrc	HMRC	X	£ 142.53	£ -	£ 142.53
185	9/04/2026	Streetlight Electric 1.2.26 - 28.2.26	streetlight electricity	SSE Southern Electric	L	£ 145.81	£ 7.29	£ 153.10
181	9/04/2026	Pension Month 12	pension contributions	norfolk pension fund	X	£ 246.19	£ -	£ 246.19
180	9/04/2026	Month 12 payroll	wages		X	£ 757.67	£ -	£ 757.67
26-27		Hall Hire February 26	hall hire	community centre	X	£ 20.00	£ -	£ 20.00
26-27		Hall Hire 12th March 26	hall hire	community centre	X	£ 25.00	£ -	£ 25.00
26-27		Replace 26 x metal brackets	Replace 26 x metal brackets	Cozens (UK) Ltd	S	£ 4,550.00	£ 910.00	£ 5,460.00
TOTAL PAYMENTS						£ 6,052.45	£ 921.47	£ 6,973.92

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