

SPORLE WITH PALGRAVE PARISH COUNCIL



Minutes of the **Parish Council Meeting** held on Thursday 25th June 2026 in the Community Centre, Sporle with Palgrave at 7.00pm.

In attendance: Cllrs Helen Dye, Maggie Cousins (Chair), Helen Palmer, Paul Smith & Howard Taylor.

Members of the public: 3, including County Councillor Jayden Lister and District Councillor Peter Wilkinson.

Clerk: Mrs Lolly Cracknell

1. Apologies for absence

Apologies were accepted for Cllrs Calvin Mcleod & Janis Bevan due to alternative commitments.

2. Declarations of interest

None.

3. Minutes

The minutes of the Annual Parish Council meeting held on 14th May 2026 were APPROVED as a true and correct record of the meeting.

4. Public Form

- 4.1 Breckland District Councillor Peter Wilkinson reported the Community Fund that is available and also a food waste update that the bins should be distributed and collection should go live in September 2026.
- 4.2 County Councillor Jaden Lister reported that he has been elected as Vice Chair of the Adult Social Care Scrutiny Committee, and a member for the Children's Service Scrutiny Committee. Local Government Reorganisation, Norfolk County Council are against it at present. An update on solar farms and NCC is objecting to the current solar developments.
- 4.3 Members of the public, no comments.

5. Updates on previous Matters

- 5.1 Update on the new laptop, in progress.
- 5.2 Update on the streetlight works, all scheduled have now been completed.
- 5.3 Update on the solar light, a fault has been found and is being repaired.
- 5.4 Update on stream, Breckland has chased Highways for a meeting.
- 5.5 Update regarding parking damage to Village Green, awaiting photos of road being blocked, no further action.
- 5.6 Update on community payback team, nearly all work scheduled has been completed, awaiting updates on footpath project.
 - 5.6.1 To consider noticeboard improvements, next meeting.
- 5.7 Update on funding for the additional play equipment, in progress.

Parish Clerk & RFO: Lolly Cracknell

Telephone: 07552116126

Email: clerk@sporle-pc.gov.uk

6. Finance and Governance Matters

- 6.1 Up-to-date bank reconciliation & EOY Bank Reconciliation was RECEIVED.
- 6.2 Budget expenditure report and accounts update, next meeting.
- 6.3 The payments as presented at the meeting were APPROVED.

7. Planning

- 7.1 Consultee response to applications received from Breckland District Council prior to the meeting date, All applications are available to view online:
<https://publicportal.breckland.gov.uk/planning/index.html?fa=getApplication&id=197402&language=en>
 - 7.1.1 None received.
- 7.2 Notification of decisions taken by Breckland District Council:
 - 7.2.1 None received.
- 7.3 Update on the High Grove Solar Farms & The Drove Solar Farms proposed projects. Mike Bennett reported that he and other Parish Council representatives have attended preliminary meeting regarding High Grove. It was noted that High Groves application as been delayed until at least October 2026. There are discrepancies between the developers plans and national grid in regard to the proposed location of the substation.
The Drovers is going through the examination period and Mike has assisted the Parish Council in meeting all deadlines for consultation and comment.
The main issues being communicated to both developers is; stone curlews nesting, bats, the cumulative impact of both developments, deer management, landscape and visual impact due to the lay-out of Sporle and that 1300 of Sporle could be come under solar. Mike attended a meeting with the landscape architect for The Drovers to address these concerns. A meeting with both developers is being requested.

8. Administrative Matters

- 8.1 Items for the next Village magazine, reminder on what to put in each bin and the food waste bin is being implemented in September 2026 and Neighbourhood Plan consultation information.

9. Neighbourhood Development Plan

- 9.1 Update on SEA/HRA and Reg 14 consultations The Regulation 14 consultation will run from Friday 1 August to Saturday 20 September 2026, be advertised on the website, Facebook & Village magazine. Documents available before and after the 13th August Parish Council meeting, and Clerk to attend Monday 17th Café at the Community Centre. Paper surveys to be available from the shop.

10. Highways and Open Spaces

- 10.1 Reports or updates, the directional sign at the crossroads has been reported. School sign facing wrong direction opposite Priory Place has been reported. The village gateway on Bunkers Hill that has become uneven has been reported.
- 10.2 Works to the village sign, Clerk to investigate other contractors that offer the service.
- 10.3 To consider the purchase of additional litter pick equipment, it was AGREED to purchase new litter pickers, additional bin bag rings and gloved within a £70 budget.
- 10.4 It was APPROVED to accept the eon next renewal with a 3 Year Fixed contract.

Councillor Helen Palmer left the meeting at 20:45 due to work commitments

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11. Correspondence

- 11.1 Food waste update was received, for more information contact the Clerk.
- 11.2 Email from Breckland planning department about a meeting regarding a Local Plan Update.
- 11.3 Email from Cllr Wilkinson regarding Breckland's Inspiring Communities Fund, Clerk shared with Community Centre to be passed onto any regular hirers that could benefit.
- 11.4 Email that Swaffham Community Fridge are looking for volunteers, contact Clerk for more information.
- 11.5 Email from the Norfolk Local Access Forum.
- 11.6 Email from resident regarding footpath and school parking, no further action.

12. Dates of next meetings.

- 12.1 Thursday 13th August 2026, 7.00pm Parish Council meeting.
- 12.2 Thursday 10th September 2026, 7.00pm Parish Council meeting.
- 12.3 Thursday 8th October 2026, 7.00pm Parish Council meeting.

13. Matters for next agenda.

- 13.1 Send any items for consideration to the Clerk by Monday 3rd August.

Meeting Closed: 20:51

Signed:

Dated:

Parish Clerk & RFO: Lolly Cracknell

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Item 6.1 Bank Reconciliation

A	Bank Reconciliation at 31/05/2026		
	Cash in Hand 01/04/2026		36,439.84
	ADD Receipts 01/04/2026 - 31/05/2026		29,558.64
	SUBTRACT Payments 01/04/2026 - 31/05/2026		65,998.48
			11,286.58
A	Cash in Hand 31/05/2026 (per Cash Book)		54,711.90
B	Cash in hand per Bank Statements		
	Petty Cash 31/05/2026	0.00	
	Barclays Bank - 50823244 31/05/2026	0.00	
	unity bank - 20476258 31/05/2026	43,366.47	
	unity bank - 20483652 31/05/2026	14,890.69	
	Lloyds card 31/05/2026	146.80	
			58,403.96
	Less unrepresented payments		3,692.06
			54,711.90
	Plus unrepresented receipts		
B	Adjusted Bank Balance		54,711.90
	A = B Checks out OK		

Item 6.3 Payments List

Sporle with Palgrave Parish Council - Payments approved 25.06.2026

Voucher	Code	Payment Ref.	Description	Supplier	VAT Typ	Net	VAT	Total
40	bank charges	Bank Charges	Payment - bank charges	lloyds bank	X	-£ 3.00	£ -	-£ 3.00
42	phone/i.t. costs	Phone Contract DD 10.5.26	Payment - mobile airtime contract	vodafone	S	-£ 13.23	-£ 2.65	-£ 15.88
38	streetlights - electricity	Streetlight Electric 1/4/26 - 30/4/26	Payment - streetlight electricity	SSE Southern Electric	L	-£ 123.93	-£ 6.20	-£ 130.13
43	bank charges	Bank Charged DD 31.05.2026	Payment - bank charges	unity bank	X	-£ 7.00	£ -	-£ 7.00
41	bank charges	Bank charges	Payment - bank charges	lloyds bank	X	-£ 3.00	£ -	-£ 3.00
37	Meeting Expenses/hall hire	Hall Hire 14th May 2026	Payment - hall hire	community centre	X	-£ 22.00	£ -	-£ 22.00
32	streetlight maintenance	Streetlight Maintenance June/July/Aug	Payment - streetlight maintenance	Cozens (UK) Ltd	S	-£ 50.00	-£ 10.00	-£ 60.00
33	pavilion	Pavilion toilet repair	Payment - Pavilion maintenance	Bevan Plumbing Maintenance	X	-£ 70.47	£ -	-£ 70.47
34	streetlight upgrade/install	3 x new steel column replacements	Payment - streetlight maintenance	Cozens (UK) Ltd	S	-£ 4,785.00	-£ 957.00	-£ 5,742.00
35	streetlight maintenance	Repair to 9024 LED replacement	Payment - streetlight maintenance	Cozens (UK) Ltd	S	-£ 395.00	-£ 79.00	-£ 474.00
36	streetlight maintenance	Repair 9019 new mains box	Payment - streetlight maintenance	Cozens (UK) Ltd	S	-£ 195.00	-£ 39.00	-£ 234.00
39	streetlights - electricity	Streetlight Electric 1/5/26 - 31/5/26	Payment - streetlight electricity	SSE Southern Electric	L	-£ 113.11	-£ 5.66	-£ 118.77
31	electricity	Pavilion electric 9.5.26 - 8.6.26	Payment - pavilion electricity	e on next	L	-£ 23.11	-£ 1.16	-£ 24.27
45	Staff Salary payments	Month 3 payroll	Payment - wages		X	-£ 804.67	£ -	-£ 804.67
46	Inland Revenue	HMRC month 3	Payment - hmrc	HMRC	X	-£ 95.53	£ -	-£ 95.53
45	office costs	Month 3 payroll	Payment - wages		X	-£ 26.00	£ -	-£ 26.00
47	Local Govt Pension Scheme	Pension Month 3	Payment - pension contributions	norfolk pension fund	X	-£ 219.81	£ -	-£ 219.81
44	bank charges	Bank Charged DD 30.06.2026	Payment - bank charges	unity bank	X	-£ 7.00	£ -	-£ 7.00
TOTAL PAYMENTS						-£ 6,956.86	-£ 1,100.67	-£ 8,057.53

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